

CALGARY MASTERS SWIM CLUB

April 1st, 2014

The 2104 Annual Meeting of Calgary Masters Swim Club



Thursday, June 5th, 2014 at 7:00pm

Delta South Hotel (135 Southland Drive SE) in the Fireside Room

Swimming will be cancelled; Coffee and tea will be served.

CMSC is now accepting nominations for the following 2-year term positions:

- **Vice President/Registrar**
- **Treasurer; and**
- **Communications Officer**

Written nominations must include the signed, written consent of the Nominee and the names of the Nominator and Secunder (templates are attached). In order to have your nomination included in the Official Notice to Members, please hand them to any Executive Member, or ask the Talisman clerk at the front desk to place them into our Calgary Masters file, by April 30th. You may refer to the CMSC Bylaws for further details.

Please talk to your lane-mates and let's find some new people to fill these important positions. It is a great way to give back to the Club, learn some new skills, share your ideas, meet some new people and have some FUN!

YOUR
TURN



CALGARY MASTERS SWIM CLUB

VICE PRESIDENT AND REGISTRAR



After 3 years serving as Vice President and Registrar, Dave Dickson is ready to pass on the torch. This job is busiest at the end of the summer and early in the fall, when the registrations are coming in; however, the job continues throughout the year with attending to such things as the ever growing wait list and filling new membership spots as required. Candidates should be familiar with spread sheets and have access to e-mail throughout the swim season.

i) The Vice-President will:

- a) support and assist the President in all duties;
- b) in the absence of the President, have the authority of and perform the duties of the President;
- c) perform such other duties as may from time to time be established by the Executive;
- d) manage Membership and membership records of the Club; and
- e) register Club Members with Swim Alberta in a timely fashion

TREASURER

CMSC has been fortunate to have had a CA, Lori Wylie, as our Treasurer for the past 3 years. She would be the best one to talk to about what the job entails. Lori has done such a great job and has set up the Club finances in such a way that the next treasurer will be able to take over where she left off.



ii) The Treasurer will:

- a) keep proper accounting records as required by the Act;
- b) collect and record all dues and other funds received by the Club;
- c) record all cheques for expenditures and retain canceled cheques and receipts;
- d) ensure all monies received by the Club are deposited in the Club's bank account;
- e) manage and disburse funds of the Club;
- f) when required, provide the Executive with an account of financial transactions and the financial position of the Club;
- g) assist in the Club's Annual Financial Review;
- h) prepare the Society Annual Return to Alberta Registries; and
- i) perform such other duties as may from time to time be established by the Executive.

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COMMUNICATIONS OFFICER



Release your inner spammer!

The main job here is keeping the membership informed through email, the website and newsletters. Louise took this job on 3 years ago and feels it is time for some fresh new ideas. Updating the website requires some expertise but she, along with Mike Morrow, will continue to be available until the new Communications Officer is up to speed, and beyond.

iii) The Communications Officer will:

- a) be responsible for liaison with the media;
- b) forward Club notices to the Members; and
- c) update the Club website.

See you at the Annual Meeting on June 5th

Official Notice, with agenda and documents, will be forwarded to Members 30 days in advance of the meeting.



CALGARY MASTERS SWIM CLUB

CONTACT INFORMATION:

www.cmssc.ab.ca

CMSC 2013-2014 Executive Committee

PRESIDENT:

Kevin Korpi president@cmssc.ab.ca

VICE PRESIDENT/REGISTRAR:

Dave Dickson vicepresident@cmssc.ab.ca

SECRETARY:

Nicole Esau secretary@cmssc.ab.ca

TREASURER:

Lori Wylie treasurer@cmssc.ab.ca

MEET MANAGER:

Quincy Chiang meetmanager@cmssc.ab.ca

MEMBER AT LARGE:

Claire Buffone-Blair memberatlarge@cmssc.ab.ca

COMMUNICATIONS OFFICER:

Louise Giannoccaro communications@cmssc.ab.ca

PAST PRESIDENT:

John Starratt pastpresident@cmssc.ab.ca

